

AGENCY VOLUNTEER AND DONATION NEEDS

For the purpose of this survey, please indicate the needs of your agency as it pertains to homelessness only.

1. YOUR INFORMATION

NAME _____

EMAIL _____

AGENCY/ORGANIZATION _____

BRIEF DESCRIPTION OF POPULATION SERVED _____

WHAT ARE YOUR AGENCIES NEEDS? (Please check all that apply.)

2. VOLUNTEER NEEDS

- Board Members**
Dedicated volunteers responsible for oversight of organization
- Committee Members**
Volunteers committed to supporting the organization through consistent and passionate participation in the day-to-day activities of the organization/agency
- Event Staff**
Set-up, Decorate, Traffic Control, Greeters, Sign-in/Reception, Clean Up, etc.
- Transportation**
Transport clients to and/or from programming, Transport clients, volunteers and staff during weather-related or other emergencies
- Community Outreach**
Hand out flyers, attend community events, conduct surveys, etc.
- Special Projects**
Package donations, make cupcakes, stuff envelopes, assembly, etc.
- Administrative**
Answer phones, post to social media, make calls, reception, etc.
- Support Staff**
Mentors, Tutors, Direct Care, Companions, Chaperones, etc.
- General Labor**
Pick-up and unload donations, sort donations, repairs, landscaping, etc.
- General Support**
- Other:** _____

3. DONATION NEEDS

- Clothing/Coats/Hats/Scarves/Gloves**
- Food/Canned Foods**
- Hygiene Products**
- Monetary**
- Gift Cards**
- Supplies**
Office, School, Art, etc.
- Holiday Related**
Toys, Easter Baskets, etc.
- Other:** _____

4. PRO BONO SERVICES/IN-KIND NEEDS

- Legal Services**
- Finance**
Accounting, Tax Prep, Banking, etc.
- Human Resources**
Payroll, Recruiting, Onboarding, Manuals, etc.
- Events / Fundraising**
- Grant Writing**
- Data and Research**
- Marketing**
Website, Social Media, Advertising, Graphic Design, etc.
- Technical Support / IT**
Phone, Internet, Computer, Software, Website, etc.
- Rental Space FREE / IN-KIND**
Office, Program, Storage, Event or Meeting
- Transportation**
Public Transportation Vouchers, Passenger Vans, Buses, 4-Wheel/All-Wheel Drive Vehicles for inclement weather
- Instructors / Facilitators**
Groups, Recreation and Enrichment Activities, Team Building, Staff/Volunteer Training, etc.
- Public Relations / Lobbyist**
- Other Consulting**
Accreditation, Compliance, Development, Team Building, Real Estate, etc.
- Other:** _____

5. ARE THERE ANY ADDITIONAL NEEDS NOT MENTIONED ABOVE?
